

*Jefferson Central Appraisal District  
Board of Directors*

*Regular Board Meeting  
November 11, 2020 - 4:00 p.m.*

The Board of Directors of the Jefferson Central Appraisal District met in public (open) session on Wednesday, November 11, 2020 at the Appraisal District office, 4610 S. Fourth Street, Beaumont, Texas. The meeting was called to order by Chairperson Dr. Louis Reed, Jr.

It was found and determined that in accordance with the policies and orders of the Board, the notice of the meeting was posted in accordance with the terms and provisions of Section 551.001 et. seq. of the Texas Government Code, and that all of the terms and provisions of Section 551.001 have been fully complied with and that the 72-hour notice required by said section has been properly and correctly given.

**ROLL CALL**

Present: Eugene Landry, Lauren Williams Mason, Dr. Louis Reed, Jr., and Terry Schwertner  
Absent: Allison Nathan Getz

**ESTABLISHMENT OF QUORUM**

Chairperson Reed declared a quorum present.

**CONSENT AGENDA ACTION ITEMS**

1. Approval of Minutes: October 21, 2020
2. Receive Taxpayer Liaison Officer Report

The TLO Report was submitted indicating that the Taxpayer Liaison Officer did not receive any communications or complaints from taxpayers for the period ending November 4, 2020.

Mr. Landry moved and Mrs. Mason seconded to approve the Consent Agenda items as submitted.

Yeas: Landry, Mason, Reed, and Schwertner  
Nays: None

**REGULAR AGENDA ITEMS**

3. Receive Chief Appraiser's Report

THANKSGIVING HOLIDAY

The District office will be closed Thursday and Friday, November 26 and 27, 2020 for the Thanksgiving holiday.

HEALTH INSURANCE – 2021 RENEWAL

The District received the 2021 health insurance renewal rates from Larry Blount & Associates, and the average increase is 8.7 percent. The District budgeted for a 20 percent renewal rate increase.

NEW RPA DESIGNEE

Mr. Rueben Romero obtained his RPA designation on November 10, 2020. He was hired as an Assistant Appraiser on October 26, 2017 and will be promoted to an Appraiser now that he has obtained his RPA.

CHIEF APPRAISER ACTIVITY REPORT

Mrs. Bellard submitted the Chief Appraiser's Activity Report for the period ending November 4, 2020 to the Board outlining the educational and District activities, public and

entity notifications and meetings, and the lawsuits/arbitrations activities of the Chief Appraiser.

#### CHIEF APPRAISER TRAVEL

Mrs. Bellard will be out of the office Wednesday, November 18, 2020 to attend the IAAO USPAP Update course in Houston.

Mrs. Mason moved and Mr. Schwertner seconded to receive the Chief Appraiser's Report as submitted.

Yeas: Landry, Mason, Reed, and Schwertner

Nays: None

#### 4. Adopt Resolution #2020-15 Annual Review of Investment Policy Without Revisions

The Board reviewed the Investment Policy and the Statement of Investment Policy, Trustees of the Jefferson Central Appraisal District Retirement Plan and Trust and 401(k) Plan as required by Section 2256.005(e) of the Texas Government Code.

Mr. Schwertner moved and Mr. Landry seconded to adopt Resolution #2020-15 stating that the Board has reviewed the Investment Policy and the District's Statement of Investment Policy, Trustees of the Jefferson Central Appraisal District Retirement Plan and Trust (Money Purchase Pension Plan) and 401(k) Plan with no revisions.

Yeas: Landry, Mason, Reed, and Schwertner

Nays: None

#### 5. Approve Appointments to Agricultural Advisory Board for 2021 – 2022 Term of Office

The Property Tax Code requires each appraisal district to appoint an Agricultural Advisory Board of at least three members. In November of 2017 the Board of Directors increased the size to four members.

The Agricultural Advisory Board is appointed by the Chief Appraiser with the advice and consent of the Board of Directors to provide input on agricultural values within the District. Board members must own land in the District that qualifies for agriculture-use, and they must have resided in the District for at least five years.

The terms of Jimmy Broussard and Billy Wayne Doornbos will expire on December 31, 2020, and Mrs. Bellard reappointed them for an additional two-year term. Mr. Broussard and Mr. Doornbos will serve along with Jack Bauer and Charles Reneau, whose terms will expire December 31, 2021.

Mr. Landry moved and Mr. Schwertner seconded to approve the reappointments of Mr. Jimmy Broussard and Mr. Billy Wayne Doornbos to the Agricultural Advisory Board for the 2021 - 2022 term of office.

Yeas: Landry, Mason, Reed, and Schwertner

Nays: None

#### 6. Approve Financial Statements for September, 2020

Mr. Schwertner moved and Mrs. Mason seconded to approve the financial statements for the month ending September 30, 2020 indicating expenses of \$422,756.99 and a fund balance of \$1,969,931.19.

Yeas: Landry, Mason, Reed, and Schwertner

Nays: None

#### 7. Authorize/Ratify Expenditures from Equipment Replacement Fund

There being no expenditures to approve or ratify, this item was deferred.

8. Receive Amendments to the 2020 and/or 2021 Budget and Instruct the Secretary of the Board to Notify the Taxing Entities

There being no amendments to receive, this item was deferred.

9. Adopt Amendments to the 2020 and/or 2021 Budget

There being no amendments to adopt, this item was deferred.

### **INFORMATION ITEMS**

1. December Board Meeting Date

The December Board Meeting was set for Wednesday, December 16, 2020 at 4:00 p.m.

2. 2020 Budget Transfers

The Chief Appraiser presented the following 2020 Budget Transfers to the Board for informational purposes:

#2020-1, Information Technology Department, transferring \$3,000 from Computer Supplies to Minor Equipment.

#2020-2, General, transferring \$1,000 from Other Operating to Minor Equipment.

### **PUBLIC COMMENTS**

None

### **ADJOURNMENT**

There being no further business to conduct, the meeting was adjourned at 4:08 p.m.

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Dr. Louis Reed, Jr., Chairperson  
Board of Directors  
Jefferson Central Appraisal District

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Terry Schwertner, Secretary  
Board of Directors  
Jefferson Central Appraisal District