

*Jefferson Central Appraisal District
Board of Directors*

*Regular Board Meeting
July 19, 2022 – 4:00 p.m.*

The Board of Directors of the Jefferson Central Appraisal District met in public (open) session on Tuesday, July 19, 2022 at the Appraisal District office, 4610 S. Fourth Street, Beaumont, Texas. The meeting was called to order by Chairperson Eugene Landry.

It was found and determined that in accordance with the policies and orders of the Board, the notice of the meeting was posted in accordance with the terms and provisions of Section 551.001 et. seq. of the Texas Government Code, and that all of the terms and provisions of Section 551.001 have been fully complied with and that the 72-hour notice required by said section has been properly and correctly given.

CALL TO ORDER AND ROLL CALL

Present: Eugene Landry, Nicky Matt, and Dr. Louis Reed, Jr.

Absent: Allison Nathan Getz and Lauren Williams Mason

ESTABLISHMENT OF QUORUM

Chairperson Landry declared a quorum present.

CONSENT AGENDA ACTION ITEMS

1. Approval of Minutes: May 18, 2022
2. Receive Taxpayer Liaison Officer Report

The TLO Report was submitted indicating that the Taxpayer Liaison Officer did not receive any communications or complaints from taxpayers for the period ending July 13, 2022.

Dr. Reed moved and Mr. Landry seconded to approve the consent agenda items as submitted.

Yeas: Landry, Matt, and Reed

Nays: None

REGULAR AGENDA ACTION ITEMS

3. Receive Chief Appraiser's Report

2022 VALUE UPDATE

Protest hearings ended July 14, 2022 with a final count of 12,500 protests filed, which is a decrease of 15 percent over last year. The Appraisal Review Board will approve the appraisal records on July 20, 2022 at 4:00 p.m., and the appraisal rolls will be certified to the taxing entities immediately thereafter.

CHIEF APPRAISER ACTIVITY REPORT

Mrs. Bellard submitted the Chief Appraiser's Activity Report for the period ending July 13, 2022 to the Board outlining the educational, District, and lawsuits/arbitration activities of the Chief Appraiser and the District.

CHIEF APPRAISER TRAVEL

None to report.

PROPOSED BUILDING RELOCATION

Mrs. Bellard reported that she will be meeting with Judge Branick next month to see if the County has any available locations for the proposed new office site.

Mr. Matt moved and Dr. Reed seconded to receive the Chief Appraiser's Report as submitted.

Yeas: Landry, Matt, and Reed
Nays: None

4. Adopt Resolution #2022-5 Revision to Board Policy Manual Sec. 6-01.10 Appraisal Review Board, General, Compensation Clarification

Appraisal Review Board members are currently paid a minimum compensation of \$80 for each one-half day session (morning or afternoon) of service. Under the current policy, a member can receive a full day's pay if a meeting or hearing extends over both the morning and afternoon with no regard to the number of hours worked. The proposed revision clarifies that a member must work a minimum of four (4) hours extending into both the morning and afternoon sessions in order to receive compensation for both sessions. Otherwise, compensation will be based on a half-day session.

Mr. Matt moved and Dr. Reed seconded to adopt Resolution #2022-5 revising Board Policy Manual Sec. 6-01.10 ARB Compensation to set a minimum of four hours of ARB service extending into both the morning and afternoon session for a member to receive compensation for both sessions.

Yeas: Landry, Matt, and Reed
Nays: None

5. Award Bid for the Acquisition of Aerial Orthophotography and Oblique Imagery

Mrs. Diana Miller, Business Manager, submitted the Quote Tabulation on Aerial Orthophotography and Oblique Imagery indicating that only one bid was received. Eagleview (FKA Pictometry) submitted a bid of \$925,680 for three flights over a six-year period and \$617,120 for two flights over a six-year period.

Mrs. Bellard stated that since there is not a cost savings for the additional flight over the six-year period, she is recommending that the Board approve the lower bid with two flights.

Mr. Matt moved and Dr. Reed seconded to award the bid for the acquisition of aerial orthophotography and oblique imagery to the sole bidder, Eagleview, at a cost of \$617,120 for two flights over a six-year period.

Yeas: Landry, Matt, and Reed
Nays: None

6. Approve Financial Statements for April, May, and June, 2022

Mr. Matt moved and Dr. Reed seconded to approve the below financial statements:

The month ending April 30, 2022 indicating expenses of \$533,027.40 and a fund balance of \$1,260,253.73, and for the month ending May 31, 2022 indicating expenses of \$417,014.93 and a fund balance of \$1,392,769.93.

The financial statements for the month ending June 30, 2022 were deferred.

Yeas: Landry, Matt, and Reed
Nays: None

7. Authorize/Ratify Expenditures from Equipment Replacement Fund

There were no Equipment Replacement Fund expenditures to authority or ratify.

8. Receive Amendments to the 2022 Budget and Instruct the Secretary of the Board to Notify the Taxing Entities

There were no amendments to receive.

9. Adopt Amendments to the 2022 Budget

The District estimated the 2021 Fund Balance at \$500,000; however, the audit of the District's 2021 financial records indicates a 2021 Fund Balance of \$1,209,990.

It is the desire of the Board to transfer the additional 2021 Fund Balance of \$709,990 to the 2022 Contingency for Relocation Fund to fund construction of a new office building. If

approved, this amendment will increase the total amount of the 2022 Budget from \$7,092,796 to \$7,802,786; however, no additional monies will be required from the taxing entities.

Dr. Reed moved and Mr. Matt seconded to adopt Resolution #2022-6 approving Budget Amendment #2022-2 increasing the 2021 Estimated Fund Balance of \$500,000 to the 2021 Audited Fund Balance of \$1,209,990 and transferring the additional 2021 Fund Balance in the amount of \$709,990 to the 2022 Contingency for Relocation Fund.

Yeas: Landry, Matt, and Reed

Nays: None

INFORMATION ITEMS

1. August Board Meeting

The August Board meeting was scheduled for Wednesday, August 17, 2022 at 4:00 p.m.

2. Presentation on Aerial Orthophotography and Oblique Imagery

Mr. Wade Taylor, GIS/Mapping Coordinator, gave a brief presentation on the aerial orthophotography and oblique imagery and how it is used to assist in the appraisal process.

PUBLIC COMMENTS

None

ADJOURNMENT

There being no further business to conduct, the meeting was adjourned at 4:39 p.m.

Eugene Landry, Chairperson
Board of Directors
Jefferson Central Appraisal District

Allison Nathan Getz, Secretary
Board of Directors
Jefferson Central Appraisal District