

*Jefferson Central Appraisal District
Board of Directors*

*Regular Board Meeting
August 17, 2022 - 4:00 p.m.*

The Board of Directors of the Jefferson Central Appraisal District met in public (open) session on Wednesday, August 17, 2022 at the Appraisal District office, 4610 S. Fourth Street, Beaumont, Texas. The meeting was called to order by Chairperson Eugene Landry.

It was found and determined that in accordance with the policies and orders of the Board, the notice of the meeting was posted in accordance with the terms and provisions of Section 551.001 et. seq. of the Texas Government Code, and that all of the terms and provisions of Section 551.001 have been fully complied with and that the 72-hour notice required by said section has been properly and correctly given.

CALL TO ORDER AND ROLL CALL

Present: Eugene Landry, Lauren Williams Mason, Nicky Matt, and Dr. Louis Reed, Jr.
Absent: Allison Nathan Getz

ESTABLISHMENT OF QUORUM

Chairperson Landry declared a quorum present.

CONSENT AGENDA ACTION ITEMS

1. Approval of Minutes: July 19, 2022
2. Receive Taxpayer Liaison Officer Report

The TLO Report was submitted indicating that the Taxpayer Liaison Officer did not receive any communications or complaints from taxpayers for the period ending August 10, 2022.

Dr. Reed moved and Mrs. Mason seconded to approve the consent agenda items as submitted.

Yeas: Landry, Mason, Matt, and Reed
Nays: None

REGULAR AGENDA ACTION ITEMS

3. Receive Chief Appraiser's Report

2022 REAPPRAISAL UPDATE

To date, the District has been served with nine lawsuits on ten accounts, and seven arbitrations have been filed.

CHIEF APPRAISER ACTIVITY REPORT

Mrs. Bellard submitted the Chief Appraiser's Activity Report for the period ending August 11, 2022 to the Board outlining the educational, District, and lawsuit/arbitration activities of the Chief Appraiser and the District.

CHIEF APPRAISER TRAVEL

Mrs. Bellard will be out of the office August 24 – 26, 2022 to attend the 35th Annual Legal Seminar on Ad Valorem Taxation in San Antonio. She will then leave August 27, 2022 for the IAAO Conference in Boston and will return on August 31, 2022.

The District will be recognized at the IAAO Conference for its recertification of the CEAA designation.

Mr. Matt moved and Dr. Reed seconded to receive the Chief Appraiser's Report as submitted.

Yeas: Landry, Mason, Matt, and Reed
Nays: None

4. Adopt Resolution #2022-7 Approving Contract Between Eagleview and Jefferson Central Appraisal District for the Acquisition of Aerial Orthophotography and Oblique Imagery

At the July Board meeting, the Board awarded the bid for this contract to the sole bidder, Eagleview. The action today is to approve the contract.

Mr. Matt moved and Mr. Landry seconded to adopt Resolution #2022-7 authorizing the Chief Appraiser to execute the contract with Eagleview for the acquisition of aerial orthophotography and oblique imagery at a cost of \$617,120 for two flights over a six-year period.

Yeas: Landry, Mason, Matt, and Reed
Nays: None

5. Authorize/Ratify Expenditures from Equipment Replacement Fund

Dr. Reed moved and Mrs. Mason seconded to approve Purchase Approval #2022-3 approving the expenditure of \$600 to replace an inoperable printer in the Information & Exemptions Department. The Chief Appraiser was further authorized to dispose of the inoperable printer, Inventory #1685, in accordance with the District's Disposition of Property Policy.

Yeas: Landry, Mason, Matt, and Reed
Nays: None

6. Approve Financial Statements for June, 2022

Dr. Reed moved and Mr. Matt seconded to approve the financial statements for the month ending June 30, 2022 indicating expenses of \$585,860.61 and a fund balance of \$1,356,811.56.

Yeas: Landry, Mason, Matt, and Reed
Nays: None

7. Receive Amendments to the 2022 Budget and Instruct the Secretary of the Board to Notify the Taxing Entities

None to present

8. Adopt Amendments to the 2022 Budget

None to present

INFORMATION ITEMS

1. September Board Meeting

The September Board meeting was scheduled for Wednesday, September 14, 2022 at 4:00 p.m.

2. Presentation of Using iPads for Physical Inspections of Property for Appraisal Purposes

This presentation was delayed until the September meeting.

WORKSHOP SESSION ON 2023 BUDGET

Mrs. Carrie Belknap, Business Assistant, reviewed the 2023 budget with the Board. The preliminary budget presented at today's meeting in the amount of \$7,445,072 represents a decrease of 4.58 percent from the 2022 amended budget of \$7,802,786.

Each year the preliminary budget is reviewed by a Budget Committee comprised of three representatives, one being from the County, one from a city, and one from a school district. Mr. Patrick Swain, Jefferson County Auditor; Ms. Cheryl Hernandez, Chief Financial Officer for Beaumont ISD; and Ms. Kandy Daniel, Director of Finance for the City of Port Arthur served on the 2023 Budget Committee.

There have been no changes from the preliminary 2023 budget submitted on June 14, 2022.

The 2023 budget includes 39 full-time positions, which is down from 47 positions in the 2013 budget.

The 2023 preliminary budget includes \$200,000 in the Salary Contingency Fund to provide monies for any cost-of-living salary increase that may be granted by the Board. Once the salary increases from the taxing entities have been determined, they will be presented to the Board at a future meeting.

The Board will hold a public hearing and adopt the 2023 budget at the September Board Meeting.

EXECUTIVE SESSION - PERSONNEL

Chairperson Landry recessed the public (open) session at 4:38 p.m. after announcing to those present that the Board would go into executive (closed) session when it reconvened in accordance with Section 551.074(a)(1) of the Texas Government Code to discuss and evaluate the Chief Appraiser.

The Board reconvened in public (open) session at 5:14 p.m., having completed the evaluation with no official action being taken.

PUBLIC COMMENTS

None

ADJOURNMENT

There being no further business to conduct, the meeting was adjourned at 5:16 p.m.

Eugene Landry, Chairperson
Board of Directors
Jefferson Central Appraisal District

Allison Nathan Getz, Secretary
Board of Directors
Jefferson Central Appraisal District