

*Jefferson Central Appraisal District
Board of Directors*

*Regular Board Meeting
December 14, 2022 – 4:00 p.m.*

The Board of Directors of the Jefferson Central Appraisal District met in public (open) session on Wednesday, December 14, 2022 at the Appraisal District office, 4610 S. Fourth Street, Beaumont, Texas. The meeting was called to order by Chairperson Eugene Landry.

It was found and determined that in accordance with the policies and orders of the Board, the notice of the meeting was posted in accordance with the terms and provisions of Section 551.001 et. seq. of the Texas Government Code, and that all of the terms and provisions of Section 551.001 have been fully complied with and that the 72-hour notice required by said section has been properly and correctly given.

CALL TO ORDER AND ROLL CALL

Present: Eugene Landry, Lauren Williams Mason, and Dr. Louis Reed, Jr.
Absent: Allison Nathan Getz

ESTABLISHMENT OF QUORUM

Chairperson Landry declared a quorum present.

CONSENT AGENDA ACTION ITEMS

1. Approval of Minutes: November 16, 2022
2. Receive Taxpayer Liaison Officer Report

The TLO Report was submitted indicating that the Taxpayer Liaison Officer did not receive any communications or complaints from taxpayers for the period ending December 7, 2022.

Dr. Reed moved and Mrs. Mason seconded to approve the consent agenda items as submitted.

Yeas: Landry, Mason, and Reed
Nays: None

REGULAR AGENDA ACTION ITEMS

3. Receive Chief Appraiser's Report

CHRISTMAS HOLIDAY

The District office will be closed Thursday through Monday, December 22 - 26, 2022 for the Christmas holiday.

2023 TAAD CONFERENCE

Mr. Landry will be registered for the TAAD Conference to be held February 19 – 22, 2023 in Dallas.

CHIEF APPRAISER ACTIVITY REPORT

Mrs. Bellard submitted the Chief Appraiser's Activity Report for the period ending December 7, 2022 to the Board outlining the educational, District, and lawsuits/arbitrations activities of the Chief Appraiser and the District.

CHIEF APPRAISER TRAVEL

None to report

BOARD MEETING TIME CHANGE

Mrs. Bellard discussed the possibility of changing the time of the regular board meetings from 4:00 p.m. to 11:00 a.m. and serving lunch for the members following the meeting, since the majority of the meetings are short in duration. This is common practice for the

surrounding appraisal districts. The Board asked Mrs. Bellard to put the meeting time change on the agenda for the January meeting.

Dr. Reed moved and Mrs. Mason seconded to receive the Chief Appraiser's Report as submitted.

Yeas: Landry, Mason, and Reed
Nays: None

4. Adopt Resolution #2022-13 Annual Review of Investment Policy

The Board reviewed the Investment Policy and the Statement of Investment Policy, Trustees of the Jefferson Central Appraisal District Retirement Plan and Trust and 401(k) Plan as required by Section 2256.005(e) of the Texas Government Code.

Mrs. Mason moved and Dr. Reed seconded to adopt Resolution #2022-13 stating that the Board has reviewed the District's Investment Policy, revising it to add Section A Purpose and Need for Policy under Investment Policy, Section E Public Trust under Investment Objectives, Section E Capability of Investment Management under Investment Responsibility and Control, and Section D Maximum Maturities under Investment Portfolio, as well as various changes throughout the policy to ensure compliance with Chapter 2256 of the Government Code. The Statement of Investment Policy, Trustees of the Jefferson Central Appraisal District Retirement Plan and Trust (Money Purchase Pension Plan) and 401(k) Plan had no revisions.

Yeas: Landry, Mason, and Reed
Nays: None

5. Adopt Resolution #2022-14 Disposal of Obsolete Equipment

Dr. Reed moved and Mrs. Mason seconded to adopt Resolution #2022-14 authorizing the Chief Appraiser to remove the obsolete equipment as indicated below from the District's inventory listing and to dispose of the equipment in accordance with Section 4-9.05 of the Board Policy Manual.

The following equipment was declared obsolete:

Inventory #	Equipment
381	Hon metal filing stool
524	Printer stand model #6179F
1003	Blue HON 7903 secretarial task chair
1049	Blue HON 7903 secretarial task chair
1101	Sharp CS 2635 calculator 8D009120
1171	Sharp MI QS2760A calculator 1D01886X
1213	QS-2760A 12 dgt calculator 2D004899
1291	Sharp QS-2760H 12 dgt calculator 4D010430

Yeas: Landry, Mason, and Reed
Nays: None

6. Approve Financial Statements for October, 2022

Mr. Landry moved and Mrs. Mason seconded to approve the financial statements for the month ending October 31, 2022 indicating expenses of \$516,559.57 and a fund balance of \$1,714,256.19.

Yeas: Landry, Mason, and Reed
Nays: None

7. Authorize/Ratify Expenditures from Equipment Replacement Fund

None to present

8. Receive Amendments to the 2022 and/or 2023 Budgets and Instruct the Secretary of the Board to Notify the Taxing Entities

None to receive

9. Adopt Amendments to the 2022 and/or 2023 Budgets

None to adopt

INFORMATION ITEMS

1. January Board Meeting

The January Board meeting was scheduled for Wednesday, January 18, 2023 at 4:00 p.m.

PUBLIC COMMENTS

None

ADJOURNMENT

There being no further business to conduct, the meeting was adjourned at 4:18 p.m.

Chairperson
Board of Directors
Jefferson Central Appraisal District

Secretary
Board of Directors
Jefferson Central Appraisal District