

Registering as an Agent on the Agent Portal

How to Register as a New Agent on the Agent Portal

1. Access the Agent Portal
 - Navigate to the landing page of the Agent Portal.
 - Click on the “Sign Up” link.
2. Enter Registration Information
 - On the registration screen, input your Agent ID.
 - Enter your PIN.
 - If you do not know your PIN, contact your appraisal district for assistance.
3. Validate Your Information
 - Click the blue “Validate” button to confirm your Agent ID and PIN.
 - Ensure that your agent name appears correctly after validation.
4. Complete Registration Form
 - Enter your email address.
 - Create a secure password.
 - Provide your phone number.
 - Review and agree to the terms and conditions.
5. Finalize Registration
 - Click the “Register” button to complete the registration process.
6. Log into the Agent Portal
 - After successful registration, log in to the Agent Portal using your newly created credentials.
7. Access Property Listings
 - Upon logging in, you will be directed to the property listing page, where you can view all properties you are currently assigned to as an agent with the appraisal district.

Link to Loom

<https://www.loom.com/share/2fba2fe67f544a379a83db80afd373a3?src=composer>